Progress Update – Meeting venues

No.	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress - 19/01/10	Assessment of progress (Categories 1-4)	Evidence of Progress - 20/04/10	Assessment of progress (Categories 1-4)
5	That the use of telephone conference calling be promoted for smaller meetings in order to reduce the pressure on conference facilities, unnecessary travelling and car journeys and, subject to available resources, the use of video calling be considered as a further alternative.	Ian Miles, Head of ICT	July 2007 / October 2007 (further feedback on pilot scheme to be provided to future meeting)	Previous to January 2010 pilot had been held and costs for conferencing solutions established. HoS/CMT canvassed for information on outside agencies who also have external conferencing facilities. NE Authorities also canvassed with regards their capabilities. January 2010 update noted that Business Analysis and Technology Architect resources assigned. NextiraOne proposal being assessed for suitability, as well as alternatives in the market. Project plan for remaining phases to be developed	3 - Slipped	A revised NextiraOne Proposal was received on 01/03/10, and following review by both the Business Analyst and Technology Architect was deemed unsuitable due to excessive pilot costs (£80K+), further discussions have taken place with NextiraOne and they are to submit an alternative proposal (received 01/04/10 but not reviewed yet). We have also engaged with several other possible providers to provide alternative approaches and quotes (Saville Videoconferencing, ANS Group, POSTcti Unified Communications Specialists) and their proposals are expected within the next couple of weeks. Following discussions with suppliers there would appear to be two distinct approaches, true Video Conferencing or Unified Communications. Xentrall ICT is awaiting the supplier proposals before recommending the appropriate route for Stockton, and will develop a project plan accordingly.	3 - Slipped